

IAMSA BUREAU OF SHIPPING LLC



TECHNICAL DEPARTMENT

TO: MARINE INVESTIGATION DIVISION

SUBJECT: PROCEDURES ON MARINE INVESTIGATIONS

PURPOSE: TO HARMONIZE PROCEDURES TO REPORT INVESTIGATIONS ACCORDING TO PANAMA MARITIME AUTHORITY REQUIREMENTS

APPLICATION: ALL INVESTIGATIONS

REF: INSTRUCTIONS FROM ALIOTH MARINE SERVICES

REQUIEREMENT: MANDATORY

As a part of our quality system, will be mandatory to report all investigations conducted on behalf of the Panama Maritime Authority according to the following instructions:

Reports will be made in the following order:

1. Introduction
2. Synopsis (short statement describing the incident and the outcome (casualties, damages, injuries))
3. Description of the conditions of the life saving appliances
4. Description of the conditions of the fire fighting equipment
5. Description of the conditions of the radio installations
6. Detailed table showing the name, issuing authority, and expire date of the statutory and class certificates
7. Background to the incident (Details of the ship service history, voyage plan and cargo)
8. Background of the management company

9. Narrative (complete details of the incident including dates and times)

Additionally it is important to have a complete set of statutory certificates, and crew endorsements. This information is verified by the Merchant marine and seafarers directorates and is essential upon completion of the investigation

An external document called *“Report Model for Marine Investigations conducted on behalf of Panama Maritime Authority”* must be followed by investigators as part of their final report.

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